

**Position:** Video Editor

**FLSA:** Exempt (not eligible for overtime in compliance with Federal, State, and Local regulations)

**Schedule:** This full-time position will work out of the Augustine Institute home office in Greenwood Village, Colorado.

**Reporting to:** Executive Producer

**Position Summary**

You will be an integral part of Post-production, functioning as editor with an emphasis on creative storytelling. As with any small company, multiple hats will be worn, so graphics, shooting skills, audio skills, CC skills and the like are also a plus.

This includes (specific duties are listed below but may not be all-inclusive):

* Tell captivating stories with images and sound
* Lay out assembly cuts, crafting entertaining stories, collaborating with the team, and delivering a final cut.
* Ensure that projects meet technical delivery standards.
* Maintain our Post-production workflow and file management/backup/archival practices for post-production.
* Execute basic sound treatment and color correction for projects
* Perform creative and imaginative editing
* Excel in timely, technically competent edits
* Adhere to tapeless asset ingestion strategy.
* Other duties as assigned

**Qualifications**

* Demonstrated experience in non-liner editing. Strong story telling abilities. Degree in Film/Video Production.

**Necessary Knowledge, Skills and Abilities**

* An eye for graphics, ability to translate branding, and a self-starter with strong self-motivated is a must.
* High proficiency in Adobe’s suite of video editing tools. Premiere Pro, Photoshop, and After Effects, are a must.
* Experience in 4K workflow and/or proxy workflow
* Davinci Resolve Color expertise
* Proficient in video finalizing skills such as basic color correction, audio mixing, etc.
* Excellent written and oral communication skills.
* Ability to work in a high paced environment against measurable goals.
* Strong interpersonal skills and ability to work as a productive and collaborative member of team.
* Familiarity with Catholic culture, theology, art history, terminology and Church practices.
* Experience working in a shared storage environment is a plus.